



February 11, 2021

WHITEHOUSE COUNCIL AGENDA

February 16, 2021

6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing 1-312-626-6799. You will then be prompted to press the following Meeting ID 879 9791 2248. The Passcode is 2223. You may also access the meeting online at zoom.us and click on "Join a Meeting". Use the same Meeting ID and Passcode. To help minimize background noise, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, February 16, 2021, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Carol Williams-Young, Zion United Methodist Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the February 2, 2021 Council Meeting
- VI. Adoption of Bills dated February 11, 2021 and the Addendum bills dated February 16, 2021
- VII. Introduction of Persons to Appear Before Council
 - A. Erin O'Connell will request the Great Black Swamp Runs for March 27, 2021
- VIII. Committee Reports
 - A. Report on the February 9, 2021 Committee of the Whole Meeting
 1. Take Action on a Recommendation to Approve the Micro Surfacing Projects
 - a. Request authorization of legislation to authorize the Village to Participate in the Department of Transportation Cooperative Purchasing Program (as an emergency)

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

b. Request Authorization of Legislation to Authorize the Administrator to Enter into an Agreement for Cape & Micro Seal Services for Certain Streets in the Village (as an emergency)

- IX. Report of the Mayor
 - A. Proclamation for Haley Reid
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Request Authorization for Legislation Awarding a Contract for Finzel Road Resurfacing and Downtown Alley Improvements (as an emergency)
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 4-2021:** Authorizing the Award of a Contract for Finzel Road Resurfacing and Downtown Alley Improvements to Helm & Sons Excavating (as an emergency)
- XVI. Resolutions
 - A. **Resolution 7-2021:** Authorizing the Village of Whitehouse Participation in the Department of Transportation Cooperative Purchasing Program (as an emergency)
 - B. **Resolution 8-2021:** Authorizing the Administrator to Enter into an Agreement for Cape and Micro Seal Services for Certain Streets in the Village of Whitehouse (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

At 6:30 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Rebecca Conklin Kleiboemer, Mindy Curry, Bob Keogh, Bill May, Louann Artiaga and Richard Bingham. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Planning Administrator Tiffany Bachmann, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Fire Chief Jason Francis, Clerk Susan Miller, Karen Gerhardinger, Amanda Kovach, Jason Ditus, Dr. Victor Coleman, Carol Lynch, and Jeff Yoder.

Council prayer was given by Jason Dittus of CedarCreek Church.

Motion by Mindy Curry, seconded by Richard Bingham to approve the minutes of the January 19, 2021 meeting. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to approve the bills totaling \$72,318.38 dated January 28, 2021, the Addedum bills totaling \$69,187.15 dated February 2, 2021. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to authorize the Solicitor to prepare legislation authorizing and allowing the Village of Whitehouse, Lucas County, Ohio to Pay Special Assessments on Village Residents in Association with the Petition for the Swan Creek Improvements Currently Under Consideration by the Board of Lucas County Commissioners, and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Mindy Curry to authorize the Solicitor to prepare legislation authorizing and allowing the Village of Whitehouse, Lucas County, Ohio to Pay Special Assessments on Village Residents in Association with the Petition for the Lone Oak Ditch Improvements #1048 Currently Under Consideration by the Board of Lucas County Commissioners, and declaring an emergency. 6 ayes

Motion by Bob Keogh, second by Richard Bingham to authorize the Solicitor to prepare legislation Authorizing the Administrator of the Village of Whitehouse, Lucas County, Ohio to Enter into a Contract for Engineering Services, and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to authorize the Solicitor to prepare legislation Authorizing the Village of Whitehouse, Lucas County, Ohio to Enter into a Fire Protection Services Agreement with the City of Waterville and the Board of Trustees of Waterville Township, and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation Authorizing the Village of Whitehouse, Lucas County, Ohio,

to Enter into a Joint Cooperation Agreement with the City of Waterville and the Board of Trustees of Waterville Township, and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to authorize the Solicitor to prepare legislation Establishing Pay Classifications and Benefit Steps for Employees of the Village of Whitehouse, Lucas County, Ohio; Repealing Ordinance No. 26-2019, and declaring an emergency. 6 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items.

- What will the assessments for the ditch improvements mean to the consumer
- Just starting the process, many variables, municipality can share in the assessments, Utility Funds can be used to offset costs, benefit scale
- Swan Creek covers 3 counties, Lucas, Fulton and Henry
- Multi-year process that is new for Lucas County, but has been done in other counties

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to accept, as previously authorized, Ordinance 1-2021 Establishing Pay Classifications and Benefit Steps for Employees of the Village of Whitehouse, Lucas County, Ohio; Repealing Ordinance No. 26-2019, at its first reading and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to suspend the rules and to have the second and third reading of Ordinance 1-2021 by title only and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept Ordinance 1-2021 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Louann Artiaga to accept, as previously authorized, Ordinance 2-2021 Authorizing the Village of Whitehouse, Lucas County, Ohio to Enter into a Fire Protection Services Agreement with the City of Waterville and the Board of Trustees of Waterville Township, at its first reading and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to suspend the rules and to have the second and third reading of Ordinance 2-2021 by title only and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to accept Ordinance 2-2021 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Louann Artiaga to accept, as previously authorized, Ordinance 3-2021 Authorizing the Village of Whitehouse, Lucas County, Ohio, to Enter into a Joint Cooperation Agreement with the City of Waterville and the Board of Trustees of Waterville Township, at its first reading and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Ordinance 3-2021 by title only and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bob Keogh to accept Ordinance 3-2021 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Richard Bingham to accept, as previously authorized, Ordinance 4-2021 authorizing and Allowing the Village of Whitehouse, Lucas County, Ohio to Pay Special Assessments on Village Residents in Association with the Petition for the Swan Creek Improvements Currently Under Consideration by the Board of Lucas County Commissioners, at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Ordinance 4-2021 by title only and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Bob Keogh to accept Ordinance 4-2021 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to accept, as previously authorized, Ordinance 5-2021 authorizing and Allowing the Village of Whitehouse, Lucas County, Ohio to Pay Special Assessments on Village Residents in Association with the Petition for the Lone Oak Ditch Improvements #1048 Currently Under Consideration by the Board of Lucas County Commissioners, at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to suspend the rules and to have the second and third reading of Ordinance 5-2021 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to accept Ordinance 5-2021 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Bob Keogh, seconded by Bill May to accept, as previously authorized, Ordinance 6-2021 Authorizing the Administrator of the Village of Whitehouse, Lucas County, Ohio to Enter into a Contract for Engineering Services, at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to suspend the rules and to have the second and third reading of Ordinance 6-2021 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to accept Ordinance 6-2021 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Mindy Curry, seconded by Rebecca Conklin Kleiboemer to approve the purchase of Black History month banners. 6 ayes

Other items discussed:

- Economic Development Committee looking at 4 properties, 2 entering the roundabout, 1 in Whitehouse Square and the PNC building, survey to gather data for prospectors and Developers
- Forty acres on Weckerly Road
- 180th returning from Afghanistan, welcome back, thank you for your services and thankful for your safe return
- Public Works employee, Randy Launder honored for 25 years of service to the Village
- Village financials, \$1 million + carryover, COVID funding, sound financials, didn't lay off Employees, improved services, thank you to the department heads, employees, Elected Officials, and residents
- Thank you Fire Chief Joshua Hartbarger, Administrator Jordan Daugherty and the political Subdivisions that made the Fire Coop with Whitehouse, Waterville Township and the City of Waterville to be created, the door is open to other communities to join eventually becoming a Fire District, proud of the work done, increased safety, fiscally responsible, and ability to hire more personnel
- Ditch improvement petition process, getting the ditches under County maintenance, grants, habitat restoration, Whitehouse began the petitioning process, thank you Amanda Kovach and the Commissioner's office
- Proud to serve Whitehouse, what Public Service is supposed to be
- Great law firm that has served the Village well
- Finzel Road and alleys resurfacing out to bid, improvement for storm sewer in the alley behind Whitehouse Motors, Wabash Cannonball Sewer Project reconstruction meeting held - Begin in March, complete in 6-7 months
- Thank you Public Services Director Steve Pilcher and the crew for excellence in snow removal, Village Roads looked the best during the storm, an evening of numerous crashes
- Thank you Mayor and Council for passing the Fire Coop, Thank you Gary Sommers for preparing the documents, it reflects the perfect vision of the coop
- Congratulations to Zac Bingham, the new Deputy Fire Chief for the City of Waterville
- Black History month banners \$1,600 for 24 banners, delivery in 2 weeks

Regular

February 2,

21

- Union Cemetery District meeting in Executive Session
- Elected officials COVID vaccine timeline
- Bud Haynes, former Whitehouse Postmaster passed away

Motion by Bob Keogh, seconded by Richard Bingham to adjourn at 7:31 PM. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS
2/11/2021

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Dollar General	Police	\$21.88		Supplies
Dollar General	Fire	\$181.25	\$203.13	Supplies
DT Materials	Maintenance	\$63.00		Spill Fix
DT Materials	Streets	\$63.00		Spill Fix
DT Materials	Water	\$63.00		Spill Fix
DT Materials	Parks	\$63.00		Spill Fix
DT Materials	Sewer	\$63.00	\$315.00	Spill Fix
FIC Dealerships	Parks	\$338.12		Equipment
FIC Dealerships	Streets	\$338.12	\$676.24	Equipment
Four County Career Center	Fire	\$12.00	\$12.00	CPR Materials
General Pro Hardware	Water	\$58.23		Supplies
General Pro Hardware	Maintenance	\$36.42		Supplies
General Pro Hardware	Fire	\$0.86	\$95.51	Supplies
MA SI	Water	\$67.75	\$67.75	Water Testing
Mirror Newspaper	Capital Project	\$418.00	\$418.00	Advertisement
Ohio Gas Company	Sewer	\$21.79	\$21.79	Natural Gas Charges
St. Luke's Hospital	Police	\$10.00		Testing
St. Luke's Hospital	Maintenance	\$39.00		Testing
St. Luke's Hospital	Water	\$65.00	\$114.00	Testing
Toledo Edison	Streets	\$1,237.10	\$1,237.10	Electric Charges
Treasurer, Lucas County	Sewer	\$102,310.98	\$102,310.98	Wastewater Debt Service
US Bank	Maintenance	\$184.94		Copier Charges
US Bank	Police	\$123.29		Copier Charges
US Bank	Fire	\$123.29	\$431.52	Copier Charges
		\$105,903.02	\$105,903.02	



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Great Black Swamp Runs
Coordinator/Contact Person: ERIN O'CONNELL & TERRI KIRTOS
Address: PO BOX 1000 62
Phone: 419 654 3288 Email: eoconnell79@gmail.com
FAX: _____
Event Date(s): 3-27-2021 Event Hours: 6am - 1pm
Estimated Number of Attendance: 400
Brief Description of Event: 5k, 15k 25k run/walk that starts @ Fallen Timbers Middle School @ 9 am map attached
Will the Event Use Signage/Attraction Devices? ☒ Yes ☐ No
Amplified Voice/Music? ☒ Yes ☐ No
Food/Beverage Sales? ☐ Yes ☒ No Alcoholic Beverage Sales: ☐ Yes ☐ No
Product Sales? ☐ Yes ☒ No Other (explain): _____
If YES to any of the above, please explain: Runners on road signs and music

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

(X) Police Assistance (X) Streets Closed () Enclosed Shelterhouse () Pavilion () Other
Explain: see attached map

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.

TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Erin O'Connell Date: 2-4-2021
6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

REQUEST FOR SPECIAL EVENTS SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: run/walk

DATE/TIME OF FUNCTION/EVENT: 3-27-2021 @ 9am

LOCATION: Fallen Timbers Middle School

NUMBER OF OFFICERS REQUIRED: _____ (Determined by Police Chief)

NUMBER OF ADDITIONAL VILLAGE EMPLOYEES: _____ (Determined by Department Head)

EVENT COORDINATOR CONTACT INFORMATION:

NAME Erin O'Connell

ORGANIZATION Toledo Roadrunners Club

ADDRESS P.O. Box 62
Maumee OH 43537

PHONE econnell79@gmail.com

EMAIL 419 654 3288

FAX _____

Payment for services rendered in the amount of \$ _____ will be submitted to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

Payment in full required by: _____

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify): _____

____ Disapproved (specify): _____

Village Administrator _____

Chief of Police _____

Public Service Director _____

Fire Chief _____

Community Development Coordinator _____

AGREEMENT FOR SERVICE – SPECIAL EVENTS

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign Village employees to special duties, with such organizations, when, in the opinion of the Village Administrator and Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign a designee to oversee the scheduling of officers to provide police/security services for the following event:

____ See attached map showing locations and that such officer(s) shall at all times be subject to all Federal, state and local ordinances, including the policies and procedures of the Village of Whitehouse and the Whitehouse Police Department.
2. The Police Chief reserves the right to honor or reject this request based upon officer availability and/or needs of the agency.
3. The uniform of the officer(s) shall always be under the control of the Chief of Police.
4. Officer(s) who are assigned to this event shall be paid for this service in accordance with the current fee schedule for services as enacted by the Village of Whitehouse, Ohio Council.
5. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.

6. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
7. The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$_____/hr.

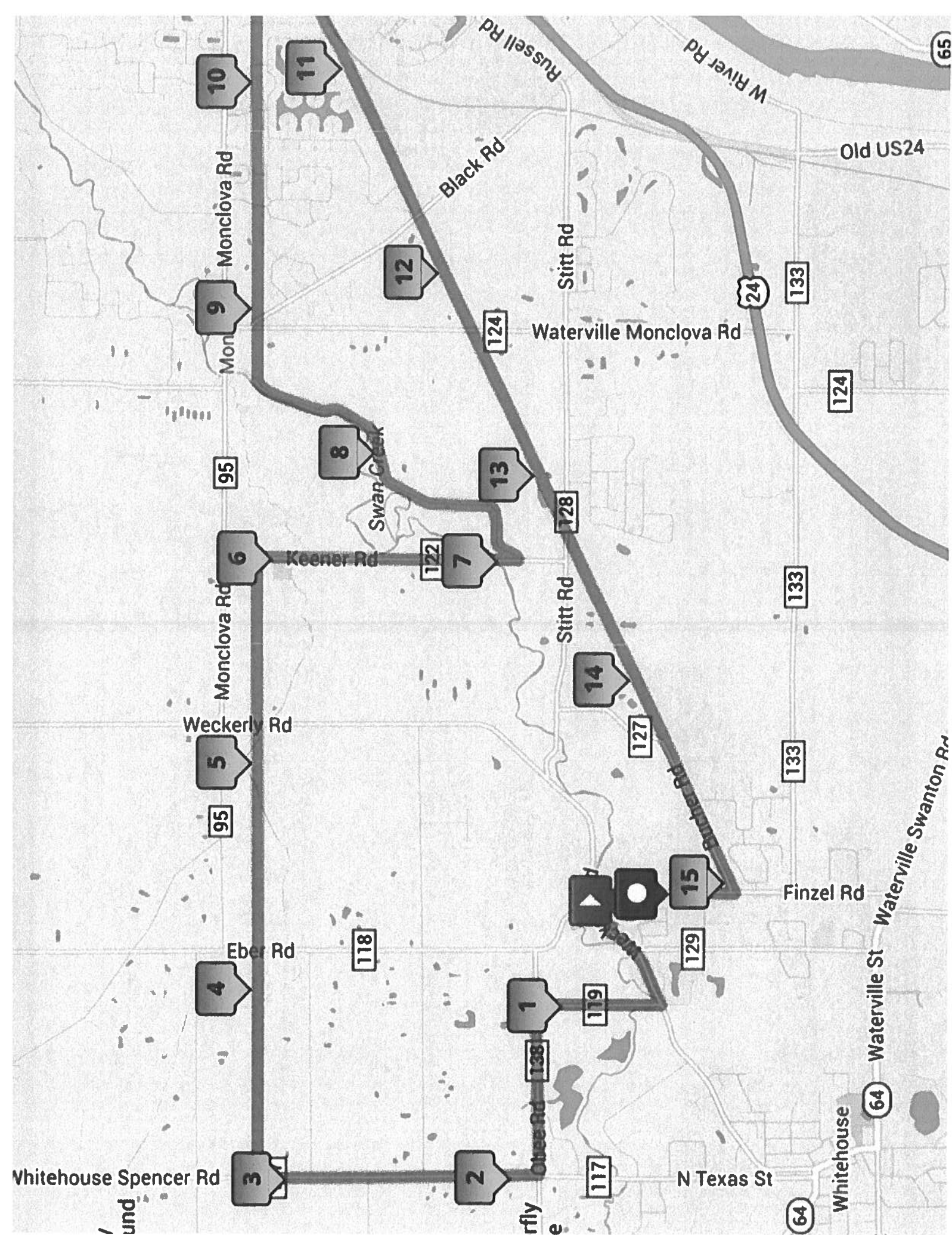
TOTAL Amount to be submitted by Event Coordinator: \$_____

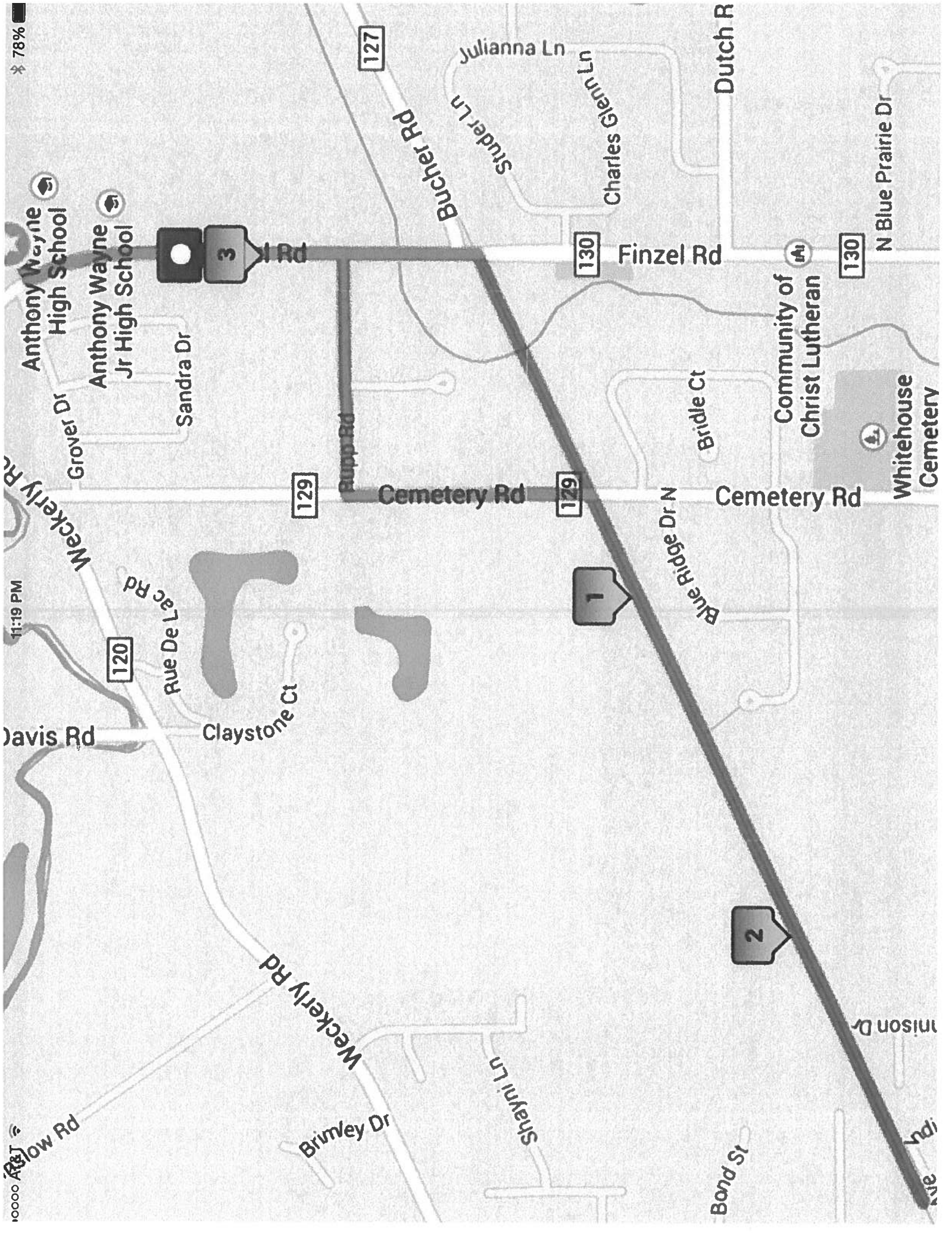
8. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
9. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
10. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event.

This agreement entered into on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator

Event Coordinator/Contact Person





ORDINANCE NO. 4-2021

AN ORDINANCE AUTHORIZING THE AWARD OF A CONTRACT FOR FINZEL ROAD RESURFACING AND DOWNTOWN ALLEY IMPROVEMENTS TO HELM & SONS EXCAVATING, AND DECLARING AN EMERGENCY.

WHEREAS, the Council for the Village of Whitehouse has determined that it is in the best interests of the Village and its inhabitants for the Village to enter into a contract for the Finzel Road Resurfacing and Downtown Alley Improvements; and

WHEREAS, as part of this process the Village has sought bids for the improvements; and

WHEREAS, Council authorized the Administration to go out for bids for the project; and

WHEREAS, bids were received and opened and the bid from Helm & Sons Excavating has been determined to be the lowest and best bid.

NOW THEREFORE, Be It Ordained By The Council Of The VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, That:

Section 1: That the Council hereby waives any irregularities and authorizes the Village Administrator to enter into a contract with Helm & Sons Excavating for the project at a cost of Two Hundred Twenty-Seven Thousand Eight Hundred Sixty-Three Dollars and 90/100 (\$227,863.90).

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted at open meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with legal requirements as set forth by Village Charter.

Section 3. This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health, and safety; and for the further reason that this Ordinance is deemed necessary to allow for the timely conclusion of the project.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2021.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO 07-2021

A RESOLUTION AUTHORIZING THE VILLAGE OF WHITEHOUSE PARTICIPATION IN OHIO DEPARTMENT OF TRANSPORTATION COOPERATIVE PURCHASING PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: The Village Administrator hereby requests authority in the name of the Village of Whitehouse to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

SECTION II: The Village Administrator is hereby authorized to agree in the name of the Village of Whitehouse to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION III: The Village Administrator is hereby authorized to agree in the name of the Village of Whitehouse to directly pay vendors, under each such contract of the Ohio Department of Transportation in which the Village of Whitehouse participates, for items it receives pursuant to the contract.

SECTION IV: The Village of Whitehouse agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The Village of Whitehouse agrees to waive any claims, actions, expenses, or

other damages arising out of its participation in the cooperative purchasing program which the Village of Whitehouse may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

SECTION V: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION VI: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and for the further reason that the adoption of this resolution is necessary to provide for the purchase of machinery, material, supplies, or other articles under the Ohio Department of Transportation Purchasing Program.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2021.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 8-2021

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR CAPE AND MICRO SEAL SERVICES FOR CERTAIN STREETS IN THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Director of Public Service and the Village Administrator that the Village enter into an agreement for Cape and Micro Seal services for Providence St., Oak Pointe, and Kirkland, using the ODOT Cooperative Purchasing Program; and

WHEREAS, the Council of the Village of Whitehouse is desirous of implementing said recommendation;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse be and is hereby authorized and directed to enter into an agreement with Strawser Construction Inc., 1392 Dublin Road, Columbus, OH 43215, for Cape and Micro Seal services for Providence St., Oak Pointe, and Kirkland, pursuant to specifications on file.

SECTION II: That the sum of One Hundred Twenty-Nine Thousand Nine Hundred Eighty Dollars and Seventy Cents (\$129,980.70) or so much thereof as may be needed, be and the same is hereby appropriated from the General Fund.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION IV: This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary to provide the upkeep of Village Streets.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2021.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

February 16, 2021

12-30-20 1. December 31, 2020: Income Tax Collection = \$2,757,572.32
Compared to last year = \$2,749,781.53 (0.28% increase)
JEDD & JEDZ collections = \$2,161,320.22

- ## ADMINISTRATIVE ACTIVITIES

- ## SUBDIVISION DEVELOPMENTS

- 1. Pedestrian Bridge** – A TMACOG funded tap project to install a 10’ wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14’ wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600.
- 2. Finzel Road Resurfacing & Alley Improvements & Resurfacing**
 - a. Finzel Road Resurfacing** – The three-lane portion of Finzel Rd. from Weckerly Rd. to Anthony Wayne HS will be resurfaced using traditional mill/fill method. This OPWC funded project is a joint project with the Lucas County Engineers office which is covering 2020/21. The joint portion was the completion of the mill/fill of Bucher Rd. in 2020. The Finzel Rd. Resurfacing is currently out to bid with an open date of February 5th. (Contract A)
 - b. Alley Improvements & Resurfacing** – The alley between Waterville St. & Otsego St. from Texas St. to Gilead St. will be resurfaced as well as the alley between Waterville St. & Lucas St. from Providence St. to Gilead St. Additionally the storm sewer main for the Waterville St. & Lucas St. alley will be improved. This project is currently out to bid with a bid opening date of February 5th. (Contract B)
 - c.** Contract A & B above are estimated at \$265,000.
- 3. Industrial Parkway Resurfacing & Water Main Replacement** – This OPWC funded project will see a portion of aged water main replaced on Industrial Parkway as well as the mill/fill resurfacing of the entire portion of roadway. This project is a joint funding project with the Lucas county Engineer which will see Weckerly Road resurfaced from Eber Rd. to Stitt Road. This Capital Improvement project is scheduled for 2022.

4. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas county Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.
5. **Providence St. Cape Seal Overlay & Oak Pointe Dr./Kirtland Ln. Micro-Seal** -Paving improvements for 2021 include the cape sealing of Providence St. from Waterville St. to Stiles Rd. Oak Pointe Dr. and Kirtland Ln. will receive an application of micro-seal. Both applications are intended to extend the life of the roadway by 7 to 10 years. This project is budgeted for \$140,000.

PARKS & RECREATION

- 01-19-21**
1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed for 2021.

STREETS

- 01-19-21**
1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022.
 2. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed. Waiting on pole manufacturer. New estimated delivery of 10/2020. Poles delivered to Contractor. Estimate Installation - End of November. Completed

WATER

11-03-20

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress.

WASTE WATER

- 01-19-21**
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021

STORM SEWER

- 01-19-21**
1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west

of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021.

SANITATION

MISCELLANEOUS

- 02-02-21** 1. **Building Permits:** 5 new homes as of 02/11/21.
- 11-03-20** 2. **Public Works:**
- 1. Leaf Collection
 - 2. Winter Preparations

Boards and Commissions

- A. Board of Zoning Appeals
 - 1. Pending approval of January 6, 2021, meeting minutes
- B. Charter Revision Commission
 - 1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
 - 1. Pending approval of January 5, 2021 meeting minutes
- D. Planning Commission
 - 1. Pending approval of November 2, 2020 meeting minutes
- E. Records Commission
 - 1. Pending approval of June 2, 2020, meeting minutes
 - 2. Pending 2021 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2021
 - 4. Pending Review of Records Policies
- F. Tree Commission
 - 1. Pending approval of January 28, 2021 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 - 1. Completion of Veterans Memorial Park
 - 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 - 3. Pending review of implementation of projects in Whitehouse Park

E. Public Services Committee

1. Pending Discussion of New Downtown Traffic Signage (fall)
2. Pending Discussion of Looping Water Lines via Stiles Road.

F. Personnel & Safety

G. General

1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.



Zoning Enforcement Report – February 2021

I spoke too soon in my report last month. What was a mild and pleasant winter has turned into a deep freeze with snow almost every other day. I was talking with a member of Council the other day and noted that with the snow comes both positive things, and negative things when it comes to zoning enforcement. On the positive side, snow covers up some issues and generally complaints are down. It is also easier to determine if vehicles have been moved and if activity has taken place on any parcel. On the negative side, it is usually harder to get compliance as it is more difficult to do almost everything when we have a layer of snow. Many typically say that they will take care of the issue in spring or when the weather improves.

With all of that said, we still continue to see some progress and continue to have things taken care of. It's just taking a bit longer during this harsh weather. I am confident that the weather will improve soon and we will continue to see many nice improvements in the Village. Take care, and I hope you all stay healthy!

Respectfully submitted,

Jacob T. Barnes

Jacob T. Barnes

Zoning Violation Report

February 2021

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
General Pro Hardware	6635 Providence	All	Junk Vehicle	Inspected in early February and property remains in nearly the same condition.
Henning, Gloria	7008 Providence	Front	Possible junk car reported	Inspected and monitoring
Klawitter, Raymond	11025 Shepler St	Front	Junk Vehicle	Inspected. Notice sent.
Louisville Title	6821 Whitehouse Square Blvd	All	Overgrown brush	Inspected and attempting to contact real estate agent to have taken care of in spring.
McSurley, John	10960 Toledo St	Rear	Junk, Debris	Continuing to work with owner. Property is in a legal dispute and that is holding things up.
Myerholtz, Clinton	6336 Whitehouse Valley	Front	Boat/RV	Inspected, and boat was removed.
Ohio Bell	10916 Maumee St	All	Tree limbs down	Monitoring Property, will follow up on in spring.
Pearson, Gregory	10635 Waterville Street	Rear	Possible business activity, vehicles	Re-Inspected in early February, Issue in progress. Notice has been sent.
Portentos, Kathryn	6618 North St	Front	Car parked in front yard	Inspected, notice sent.
Priestas, Sue	10820 Waterville Street	Rear	Junk Car	Inspected, Notice sent. Re-inspected and junk car was removed.
Schultz, Danny	11060 Centerville	Front	Parking in front yard	Final Notice Sent. Re-inspected and vehicle was removed.
Seymour, Dennis	6137 Cemetary Rd	Front	Report of possible junk car	Inspected, and undetermined at this point. Will monitor.
Yoder, Lonnie	6612 North St	Front	Junk car	Final Notice Sent. Vehicles were still present as of early February. Working with the Prosecutor on this.
REFERRED TO PROSECUTOR				
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris, Insecure structure	Case was dismissed, continuing to monitor and report to Prosecutor.
Wittes, John	10803 Waterville St	Rear	Junk and Debris	Re-Inspected in early February and no changes observed. He is now parking on the public street to the rear of the property. Charges are filed with Maumee Court under our increased penalties.